

ASSM Club Recognition Form

Please complete this form and upload it to the ASSM Dropbox. Questions to usc.assm@gmail.com.

Requirements for club recognition by ASSM are the following:

1. Each club must have at least four officers. Two of these officers must sign below.
2. Each club must have a statement of purpose and a constitution.
3. Each club must have a USC affiliated advisor.
4. Each club must have an organization email address (this cannot be the email address of one of the officers or members).
5. There can be no hazing, discrimination, or other illegal activities associated with club functions.
6. The majority of members must be medical students.
7. Each club must submit a budget to ASSM and keep careful and accurate financial records that are open to the ASSM treasurers.

Recognition by ASSM entitles a club to the following:

1. The right to apply to the ASSM Budget Committee for funding.
2. \$150 of ASSM funds allotted for approved club reimbursements, pending. (You must apply for reimbursement by the designated date).
3. The right to post on the Keck Events Calendar.
4. The right to use the designation as an ASSM-recognized club.

Club Name: _____

Club Statement of Purpose: _____

Club Email Address: _____

We, the undersigned, understand the requirements and responsibilities of ASSM recognition and agree to uphold them in our organization.

X _____
Officer's Signature

Officer's Name

Officer's Title

Email Address

Phone Number

X _____
Officer's Signature

Officer's Name

Officer's Title

Email Address

Phone Number

X _____
Advisor's Signature

Advisor's Name

Advisor's Email Address

Advisor's Phone Number